



Colorado State University Extension

Logan County Extension Office
508 S. 10th Ave, Ste 1, Sterling, CO 80751
970-522-3200 ext. 2
Brian.kailey@colostate.edu

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- Position:** Logan County Extension – Summer Internship (2 vacancies available)
First vacancy: Monday – Friday starting on June 5th through August 9th.
Vacancy will be 8 am -5 pm with one-hour lunch.
- Second vacancy: Fair week - Monday – Saturday July 31st – August -6th
Vacancy will be Monday, 7:00 am – 5:00 pm
Tuesday-Thursday 7:00 am – 5:30 pm, Friday 7:00 am – 4:00 pm
Saturday 9:00 am – 5:00 pm and Sunday 10:00 am – 3:00 pm
- Location:** Logan County Extension Office, 508 S. 10th Ave. Sterling, CO 80751
- Hours/Week:** First vacancy: 40 hours a week. Maybe some night/weekend responsibilities, or more hours offered during high need times.
Second Vacancy: The week of County Fair estimated 53 hours.
(July 31st – August 6th), will be a Monday – Sunday work week.
- Wages:** \$14.00/hour
- Job Description:** Provide support to Logan County Extension programs. Help with planning and preparation of the Logan County Fair, fair entries, and assist with walk-in clientele. Additionally, depending on background and strengths will be paired with agents to potentially help in the areas of livestock project, non-traditional 4-H programming, Cloverbud camp and natural resource projects.
- Skills Needed:** Must be a self-starter, able to work on his or her own after training and direction. Demonstrate the ability to work with youth and volunteers. Be a team player who is able to work with Extension professionals and support staff. Needs to be proficient in Microsoft Office, and capable of learning other software programs with training. Must have good oral and written communication skills. Knowledge and experience with 4-H or other youth development organizations is desirable. Must be a high school graduate at time of internship.
- To Apply:** Send resume and cover letter, (please address why you are interested in Extension) to Brian Kailey, Logan County Extension Director via email brian.kailey@colostate.edu; or mail 508 S. 10th Ave, Ste 1, Sterling, CO 80751. Within the cover letter please let us know what vacancy you are interested in.

Apply by May 25th by 5:00 pm

Applicants will be contacted within a week after the deadline.

Extension programs are available to all without discrimination. Colorado State University Extension, US Department of Agriculture and Colorado counties cooperating. Logan County is an Equal Opportunity Employer